



**Stafford
International
School.**

37, GUILDFORD CRESCENT – COLOMBO 7.

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WEB : www.siscolumbo.lk

PLEASE ATTACH A
PASSPORT SIZE
RECENT
PHOTOGRAPH OF THE
STUDENT

Admission No:

PRIMARY ADMISSION FORM
Reception/ Kindergarten/ Year 1 to Year 6

1) Name of student: Master/Miss :

2) Date of birth: (DD/MM/YYYY) 3) Nationality :

4) Religion :

5) Last School attended:

6) Last grade passed:

7) Class to which admission is sought:

8) **Home contact No :**

Fixed Line Mobile:

Email: ID Number

09) Name of Parent/Guardian:

10) Occupation:.....

11) Official Address:.....

12) Home Address:.....

13) Office contact no:..... Mobile

14) Names of sisters & brothers already in School	Grade
.....
.....
.....

13) Extracurricular activities participated in the previous school.
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.....
.....

Date:

Parents Signature.....



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DECLARATION

TERMS AND CONDITION

- Fees are subject to change.
- The management reserves the right to revise fees as and when necessary.
- Fees for the term should be paid before commencement of every new term.
- Term fee is inclusive of photocopying charges and other extracurricular activities.
- **Admission Fee & Term fee paid will not be refunded.**
- Students are expected to attend classes regularly. 85 percent attendance is compulsory in both class work and practical's to be eligible to be sent up for the examinations.
- Students must conform to and comply with the rules and regulations of the school. The school reserves the right to suspend or expel any student for unsatisfactory conduct or for acts against the true interests of the school.
- No letter of recommendation or certificates will be granted to students whose conduct is unsatisfactory.
- **Withdrawal from school** Notice of withdrawal should be given by the parents of the student **90 days prior to a student leaving school.**
- The **full fee for the term** will be charged in the event of withdrawal in the middle of a term.
- 50% of the admission will be charged if the student is re-joining school after one year.
- 100% of admission will be charged if the student is re-joining after two years and above.
- The decision of the Director/Principal will be final and conclusive in all matters related to the discipline and the administration of the school.

We hereby accept the **terms and conditions** hereof and agree to comply with all rules and regulations of the school and abide by its decisions.

Signature of Father

Signature of Mother

Name:

Name:

FOR OFFICE USE ONLY

COPIES ONLY	
BIRTH CERTIFICATE	
SCHOOL LEAVING/ TRANSFER CERTIFICATE	
CHARACTER CERTIFICATE	

REGISTRAR